


Instruction Manual for DT 330 Series




Step-by-step
guide and
instructions

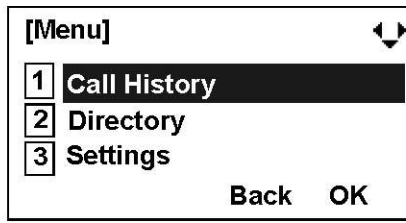
MENU KEY

From the  Key, the user can use various application features such as Directory and Call History.

To Display Menu List



Press  key while indicating the current time on LCD. The Menu List is displayed in LCD. Use Cursor Key to select desired Menu Item.

Main Menu for DT330 Series

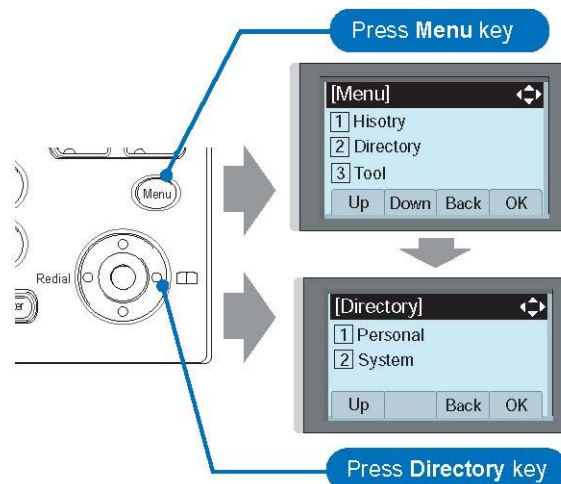


Menu Item	Description
1 Call History	To view Call History. For details, see 6.1 FOR DT330 SERIES in chapter 6 Call History Operation.
2 Directory	To use Phonebook function. For details, see PHONEBOOK in chapter 5.
3 Setting	To set up the terminal such as ringing volume control, LCD display setting and download of Music on Hold. For details, see SETUP WITH MENU KEY FOR DT300 SERIES .

SIMPLE OPERATION BY MENU KEY AND CURSOR KEY

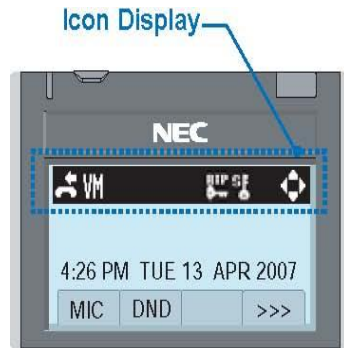
By using  key and  key, DT Series user can access to Call History, Directory and terminal settings with simple operation.

As an example, the following shows the operations how to access to Directory menu.



ICON DISPLAY

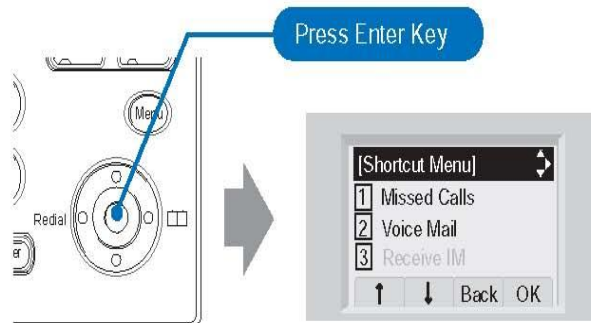
The LCD of DT330 Series displays Desktop Icons which provide notification when events (such as missed call and voice mail) occur.






SHORTCUT MENU

As shown in the figure below, DT330 Series has Shortcut Menu for frequently-used features. The user can access to Shortcut Menu by pressing

 (Enter) key.








Feature	Icon	Description
Missed Call		This icon appears when there is a missed call. Once the user has checked the missed call, this icon will disappear.
Voice Mail		This icon provides notification of incoming Voice Mail. Once the user has checked the mail, this icon will disappear.
Cursor		This icon indicates the currently available direction of the Cursor key.

Shortcut Menu includes the following features.

Shortcut Menu for DT330 Series

Feature	Description
1 Missed Calls	Access to history of Missed Call.
2 Voice Mail	Access to history of incoming Voice Mail.
3 Bluetooth	Currently Not Used (grayed out).



CURSOR

Feature	Icon	Description
Missed Call		This icon appears when there is a missed call. Once the user has checked the missed call, this icon will disappear.
Voice Mail		This icon provides notification of incoming Voice Mail. Once the user has checked the mail, this icon will disappear.
Cursor		This icon indicates the currently available direction of the Cursor key.
	UP	Move the highlighted area one line up the screen.
	DOWN	Move the highlighted area one line down the screen.



TERMINAL OPERATION

SETUP WITH UP/DOWN KEY

• TO ADJUST HANDSET RECEIVER VOLUME

Press **Up/Down** ( or ) key in the off-hook status or during the call.

• TO ADJUST SPEAKER VOLUME

Press **Up/Down** ( or ) key during speakerphone operation or during the call.

• TO ADJUST RINGER TONE


Press **Up/Down** ( or ) key during ringing.



• TO ADJUST LCD CONTRAST

Press **Up/Down** ( or ) key in the on-hook status.

SETUP WITH FEATURE KEY



• MICROPHONE ON/OFF



LED on  key shows the status of the built-in microphone.

Press soft key associated with the MIC Display or press  and  key.

• TO CHANGE HANDSET RECEIVER VOLUME



Handset receiver volume can be changed.

Press  and  key. The LCD displays the current volume status.

Press  and  key to alternate between Large and Small volume.



• TO SELECT RINGER TONE

DT Series has 10 kinds of ringer tones that you can select.

Press  and  key. The LCD displays the selected tone number.

• TO ADJUST TRANSMISSION/RECEIVING VOLUME

Handset volume can be changed.

Press  and  key. The LCD displays the current volume.

Press  and  key again to alternate between Small and Large volume.

BASIC TELEPHONE OPERATION

TO ORIGINATE AN OUTSIDE CALL

Lift Handset or press **Speaker** key, receive dial tone.
Dial 8 for outside access.
Dial desired telephone number.
Use handset or MIC to start a conversation.

TO ORIGINATE AN INTERNAL CALL

Lift Handset or press **Speaker** key.
Receive dial tone.
Dial desired station number.
Display indicates digits dialed.
Use handset or MIC to converse.

MULTI-LINE APPEARANCE

To Originate a Call

Press the **MULTILINE APPEARANCE** feature key.
Lift handset or press **Speaker** key.
Dial 8 for outside access.
Dial the desired number.

TO TRANSFER A CALL

After conversing, ask party to hold.
Press **Transfer** key. Received interrupted dial tone.
Dial destination station's extension, hang up or wait for answer.

TO ANSWER A CALL

Press the **MULTILINE APPEARANCE** feature key (ringing and flashing LED alert user to incoming call).
Lift handset or press **Speaker** key.
Speak with incoming party.

TO HOLD A CALL

Press **HOLD** key. Held line wink flashes.

Note: If held line appears on other DT Series stations, the associated LED flashes red slowly.

To Retrieve

Lift handset or press **Speaker** key. Press held line. Use handset to converse.

Note: Any station with this line appearance can retrieve the call.

If unanswered

After preprogrammed time, Automatic Recall is initiated. Visual and audible signal (rapid flash and ring burst) is sent to station that placed call on hold.

TO PLACE A CALL ON EXCLUSIVE HOLD

Press **HOLD** key twice. Line appearance indicates interrupted wink.

Note: If held line appears on other DT Series stations, LED remains steadily lit red.


To Retrieve

Lift handset or press **Speaker** key. Press line key to converse.

Note: Only the DT Series that set Exclusive Hold option can retrieve the call.

FEATURE OPERATION

TO ORIGINATE A CALL USING SPEED CALLING (ONE-TOUCH SPEED CALLING KEYS)

Press the desired **One-Touch Speed Calling** key, or press  key and **One-Touch Speed Calling** key.

To Program

Press  key.

Press desired **One-Touch Speed Calling** key.
Enter desired telephone number or feature access code on the keypad. Display indicates the digits dialed.

Press  key again to save the number.


To Verify

Press  key.

Press desired **One-Touch Speed Calling** key.
Display indicates digits programmed.

TO ANSWER A VOICE CALL HANDS FREE

Receive incoming Voice Call.

Press the  key. LED lights.
Respond hands-free.

Note: If privacy is required, lift handset.

CALL PARK

Park allows you to place a call on “system hold” and enables you to retrieve it from another phone.

To Park A Call

With a call on the line, press **PARK** key.

To Retrieve A Parked Call From the Same Location

Get dial tone and press **PARK** key.

To Retrieve A Parked Call From a Remote Location

Get dial tone.

Press ***9** and extension number where the call is parked.

CALL PICK-UP (GROUP)

When Station Within Pick-up Group Rings

Lift handset.

Press **PICK**.

Connection to calling party is established.

CALL FORWARDING - ALL CALLS

To Set

Press **Speaker** key. Receive dial tone.

If setting for another station, press **MULTILINE APPEARANCE**.

Press **FWD**. Receive special dial tone.

Dial destination station or external telephone number. Receive service set tone.

FWD LED lights (at your station or at the DT Series of the multiline station you are setting).

Press **Speaker** key. Call Forwarding – All Calls is set.

To Cancel

Press **Speaker** key. Receive dial tone.

If canceling for another station, press **MULTILINE APPEARANCE**.

Press **FWD**. Receive service set tone. LED goes out at your station (or the DT Series of the multiline station).

Press **Speaker** key. Call Forwarding – All Calls is cancelled.

LAST NUMBER REDIAL

To Recall Last Number Dialed

Press **Redial** key. Last number dialed is displayed.

Press **Redial** key until desired number is displayed. Up to 5 previously dialed numbers.

Press *. The number on the display is automatically redialed. When party has answered, lift handset or speak hands-free.

CALL REDIRECT

Example: DT Series Station A views on the DT Series display the Station Number or Caller ID of an Incoming Call and immediately redirects the call by pressing a Function Key. The destination of the Call Redirect will be the Call Forwarding-Don't Answer Destination or the Recall Destination if the call is transferred without Call Forwarding-Don't Answer being set at the station.

Call Redirect To Call Forward-Don't Answer Destination:

Station A sets Call Forward-Don't Answer to Station B. Station C dials Station A, it rings and displays Station C's number on the display.

Station A presses the Call Redirect Key.

REDIRECT is displayed on the LCD, and the call immediately forwards to Station B.

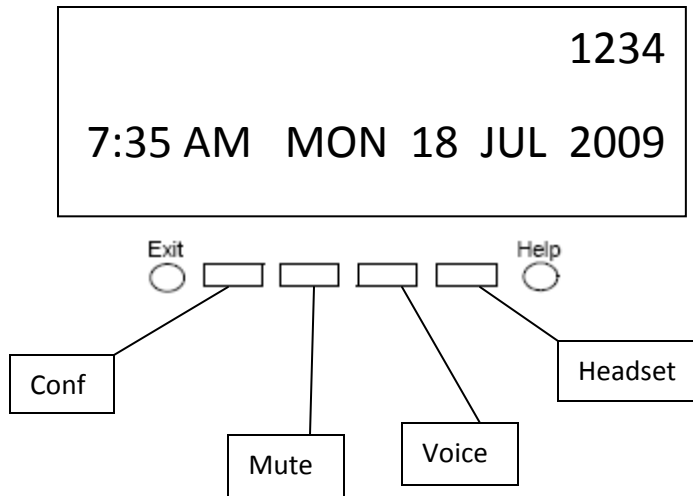
JOIN

Allows you to add a held call to an active call, creating a 3-way conference call. While engaged in a call, press the **JOIN** button followed by the button where the call you wish to join is holding. You will now be engaged in a 3-way conference call.

TRACE

MALICIOUS CALL TRACE: Logs the incoming call information for the technician to access. Press the **TRACE** button – the incoming call information will be logged for future review. Please call Telecommunications at 687-3881 for further information.

SOFT KEY OPERATION



CONFERENCE

With a call in progress, press **Transfer** key and dial desired number. After call is answered, press **CONF** Soft Key. Three-way conference is established. If one party hangs up, other two remain connected. **Conf** LED goes out.

CONF
4:26 PM TUE 13 APR 2004

HEADSET

Headset: Allows the user to go off-and on-hook when using the headset.

If you press your headset button (and are not using a headset), you will not be able to receive or make calls. To remove the headset availability (after headset soft key has been pressed):

Press **RECALL**.
Press **HEADSET** soft key.
You will now be able to use your telephone as usual.

MUTE

The **MUTE** soft key allows you to control the microphone, turning it on and off. While on a call, press the **MUTE** soft key. **MUTE** will begin flashing to alert you that it is on.

VOICE CALL

Lift handset.
Dial desired station number; **VOICE** Soft Key appears while station is ringing.
Press **VOICE** Soft Key. Speak to called party.

Note: If called party is on their line when a Voice Call is attempted, calling station's display indicated:


VOICE BUSY
4:26 PM TUE 13 APR 2004


PHONEBOOK


To Search And Make A Call


STEP 1: Press **Pbook** key (on Cursor Wheel) while Station is in Idle state.

STEP 2: Press Local Soft Key

STEP 3: Enter a name and then press  or **OK** soft key to perform a search.

STEP 4: A result of the search is displayed. Press  or **UP/DOWN** soft key to scroll the result.

STEP 5: When the name appears, press ,  or **OK** soft key.

STEP 6 The information appears. From this screen, you can make a call by going off-hook or pressing  key.

To Register Name and Telephone Number in Local Phonebook

Press **Pbook** key (on Cursor Wheel) while Station is in Idle state.

Phonebook menu screen appears. Press **Local** Soft key.

Local Phonebook screen appears. Press **Add** Soft key.

Enter the name and press **OK** Soft Key.

Enter the telephone number and press **OK** Soft Key.

The name and telephone number has been added into Local Phonebook. Entry added will appear on display. Two seconds later, the display returns to Local Phonebook screen.

To Search for Name registered in Local Phonebook.


While Local Phonebook screen is displayed, press **Srch** Soft Key.

Name Entry screen appears.

Enter the name and press **OK** Soft Key.

A result of the search is displayed. Press **UP** or **Down** Soft Key to scroll the result.

When name appears, press **OK** Soft key.

The registered data for the name appears. From this screen, you can make a call by going off-hook or pressing  key.

To Modify Name and Telephone Number in Local Phonebook

Press >>> Soft Key while the target Phonebook data is displayed.

Press **EDIT** Soft Key.

Press **Clr** Soft Key to erase.

Enter Information. After the modification has completed, press **OK** Soft Key.

The data modification has completed. Entry edited will appear on the display. Two seconds later, the display returns to Local Phonebook screen.

To Delete a registered data from Local Phonebook

Press >>> Soft Key while the target Phonebook data is displayed.

Press **DEL** Soft Key.

Press **OK** soft Key to delete the currently displayed data.


The data deletion has completed. Entry deleted will appear on the display. Two seconds later, the display returns to Local Phonebook screen.

CALL HISTORY OPERATION




Call History feature allows the telephone to register up to 10 records (for DT330 Series) into its memory. If exceeding 10 records, a record will be deleted in order of occurrence.

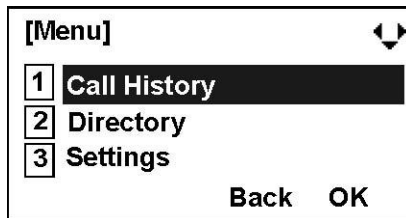
TO VIEW CALL HISTORY



• TO VIEW DATA OF INCOMING CALL/OUTGOING CALL

STEP 1: While indicating the current time on LCD, press  key to open the **Menu** screen.

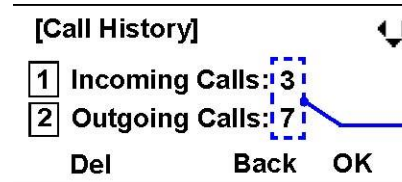


STEP 2: Select 1 **Call History** and then press  (**Enter**),  (**Right-cursor**) or **OK** soft key.(or press  key.)




STEP 3: Select a kind of calls and then press  (**Enter**),  (**Right-cursor**) or **OK** soft key (or press an appropriate digit key).


Item	Description
Incoming Calls	To view the history of incoming calls.
Outgoing Calls	To view the history of outgoing calls.




Indicate the number of calls

STEP 4: The history data of the last received call is displayed. If name information of the caller exists, the name is displayed.

Note: There are two types of incoming call: Answered Call and Missed Call. When history data of missed calls is displayed on the screen,  appears on the top line of the screen.

STEP 5: To view the telephone number of the caller, press  (**Right-cursor**).

Note: If two or more records exist, use  key to display the next/former records (or pressing an appropriate digit key). For example, press “0” key to display the tenth record.


Note: If no history data is saved, “No data” will be displayed on LCD.

Note: To go back to name display, press  key.

Note: To go back to former menu (STEP 3), press **Back** soft key.




Note: If the telephone number of the caller is not received (due to Caller ID blocking, public phone or out of area, etc.), “Private” is displayed on LCD.

• TO VIEW DATA OF MISSED CALL ONLY


STEP 1: While indicating the current time on LCD, press  (**Enter**) key to open **Icon Menu** (Shortcut Menu) screen.

Note:  indicate that the telephone has received a missed call.

 indicate that the telephone has received a voice mail.

STEP 2: Select 1 **Missed Calls** and then press  (**Enter**),  (**Right-cursor**) or **OK** soft key (or press  key.)

STEP 3: The history data of the last received call is displayed. If name information of the caller exists, the name is displayed.


Note: If two or more records exist, use  key to display the next/former records (or pressing an appropriate digit key). For example, press “0” key to display the tenth record.

Note: To go back to former menu (STEP 3), press **Back** soft key.

Note: If the telephone number of the caller is not received (due to Caller ID blocking, public phone or out of area, etc.), “Private” is displayed on LCD.

TO MAKE A CALL FROM CALL HISTORY




STEP 1: Display the call history data of the target telephone number.



STEP 2: Press  (**Enter**) key while the history data for the target telephone number is displayed on LCD.



Note: While the history data is displayed, the user cannot make a call by dialing a telephone number.

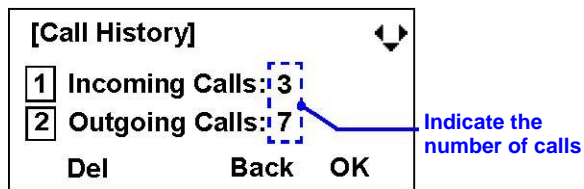
Note: If a dialing error occurs, you will receive a “Dialing Error” message on your display.

TO DELETE ALL DATA

STEP 1: On the Menu screen, select 1 **Call History** and then press  (**Enter**),  (**Right-cursor**) or **OK** soft key. (or press  key.)

STEP 2: Select a kind of calls and then press  (**Enter**),  (**Right-cursor**) or **OK** soft key (or press an appropriate digit key).

Feature	Icon	Description
Missed Call		This icon appears when there is a missed call. Once the user has checked the missed call, this icon will disappear.
		This icon provides notification of incoming Voice Mail. Once the



STEP 3: Press **Del** soft key. The display changes as follows:

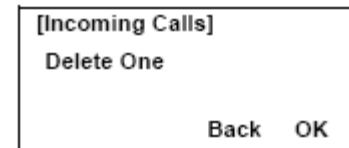
Note: To cancel the data deletion, press  or **Back** soft key.

STEP 4: Press (**Enter**) or **OK** soft key to delete all the history data of selected call type.

TO DELETE A SPECIFIC DATA

STEP 1: Display the call history data which you want to delete.


STEP 2: Press **Del** soft key. The display changes as follows:





Note: To cancel the data deletion, press  or **Back** soft key.

STEP 3: Press (**Enter**) or **OK** soft key to delete the selected history data.




MENU LIST

Menu Item		Description
Menu		Press  key while indicating the current time on LCD.
1	Call History	To view call history data.
2	Directory	To access Phonebook feature. For details, see PHONEBOOK in chapter 5.
3	Settings	To make the user setting of DT Series.

Menu List For 1 Call History

Feature	Icon	Description
Missed Call		This icon appears when there is a missed call. Once the user has checked the missed call, this icon will disappear.
Voice Mail		This icon provides notification of incoming Voice Mail. Once the user has checked the mail, this icon will disappear.

Menu List For 3 Settings

Feature	Icon	Description
Missed Call		This icon appears when there is a missed call. Once the user has checked the missed call, this icon will disappear.
Voice Mail		This icon provides notification of incoming Voice Mail. Once the user has checked the mail, this icon will disappear.
Cursor		This icon indicates the currently available direction of the Cursor.